

Governing Board of Trustees
AGENDA
Thursday, February 21, 2013, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Emily Kob
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

1.0 CALL TO ORDER4:30

2.0 OPEN SESSION.....4:30

 2.1 Pledge to the American Flag

 2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time

 2.3 Coronado Middle School Student Report

 2.4 Shareholder Reports

 2.5 Honoring Our Own – The Board will recognize Superintendent of the Year Dr. Jeffrey Felix

3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non-agenda items)5:00

Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR.....5:10

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

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5.1	Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (10 minutes)	23
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5.3	Approve the Development and Maintenance of a District Facilities Master Plan (10 minutes)	27
6.0	REPORTS	5:40
6.1	Brian Bent Memorial Aquatics Complex (BBMAC) Second Quarter Financial Report (15 minutes)	29
6.2	Crown Preschool Update (10 minutes)	32
6.3	Coronado Pathways Charter School Update (15 minutes)	34
6.4	Learning Report (5 minutes)	38
	• Mathematics	
	• Personalized Education Plan	
6.5	Human Resources (5 minutes)	40
	• Professional Development Committee - Certificated Evaluation Process	
	• Classification and Compensation Study	
6.6	Student Services Report (5 minutes)	41
	• Guidance and Counseling	
	• Section 504 of the Rehabilitation Act	
	• School Safety and Security	
6.7	Business Services Report – (5 minutes)	45
	• Update on Governor’s 2013-14 Budget Proposal	
	• Second Interim Report	
	• Preparation for Negotiations	
7.0	ORGANIZATIONAL BUSINESS	6:40
7.1	Superintendent’s Management of Board Goals for 2012-2013 (5 minutes)	46
7.2	Proposed List of Agenda Items for Future Board Meetings (5 minutes)	49
7.3	Future Agenda Items/Comments from Board Members	
7.4	Next Regular Meeting is March 7, 2013, 4:30 PM Next Board Workshop is March 21, 2013, 4:30 PM (Common Core)	

8.0 CLOSED SESSION 6:55

- 8.1 Student Matters: Settlement Agreement, Government Code 54962 and Education Code 35146; Case #2012120602
- 8.2 Conference With Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.0 of the Government Code
- 8.3 Discussion of pending negotiations with ACT and CSEA (Employee Organizations) with Superintendent Felix (Chief Negotiator), per Government Code 54957.6

9.0 RECONVENE TO OPEN SESSION (District Board Room) 8:00 approximately

- 9.1 Report Any Action Taken in Closed Session

10.0 ADJOURN

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Regular Meeting Minutes of January 24, 2013 (Action)

Background Information:

Presented for Board Approval:

- January 24, 2013, regular meeting minutes

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
January 24, 2013, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Emily Kob
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:32 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Ledyard Hakes, Bruce Shepherd, Dawn Ovrom, Brenda Kracht and Maria Simon. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Emily Kob was absent. CHS student Keelin Shaughnessy attended in her absence.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda #32

Agenda Item 4.14 has two Addendums
Motion: Hakes Second: Kracht Vote: 5-0.

2.3 Student Report

➤ Jackson Nelson and Madeline Rotkosky reported on Village Elementary School activities

2.4 Stakeholder Reports

Rich Brady updated the Board on the activities of CoSA and SAFE

2.5 Superintendent's State of the District Address

Dr. Jeffrey Felix presented his annual State of the District Address

3.0 COMMENTS FROM THE AUDIENCE ON NON-AGENDA AND AGENDA ITEMS

None.

4.0 APPROVAL OF CONSENT AGENDA

Motion: Hakes Second: Shepherd Vote: 5-0 #33

4.1 Approve the Regular Meeting Minutes of December 20, 2012, Organizational Meeting Minutes of December 13, 2012, and Special Board Meeting Minutes of December 6, 2012

4.2 Accept Donation to the Coronado Unified School District

4.3 Approve/Ratify Purchase Orders

4.4 Approve/Ratify Contracts for Services

- 4.5 Approve Management Personnel Register
- 4.6 Approve Classified Personnel Register
- 4.7 Uniform Complaint Quarterly Report
- 4.8 Brian Bent Memorial Aquatics Complex Update
- 4.9 Approve Out-of-State Conference
- 4.10 Approve Notice of Completion - The Brickman Group Ltd. LLC for the Coronado Unified School District 2012/13-001 Village Elementary School Courtyard Beautification Project
- 4.11 Approve and Enter Into the Internship Program Agreement between the Coronado Unified School District and Eastern Michigan University Board of Regents
- 4.12 Approve the ROP Amended Salary Schedule
- 4.13 Adopt the Education Technology Plan
- 4.14 Adopt Resolutions for Routine Payroll and Financial Reports to the San Diego County Office of Education
- 4.15 Adopt Resolutions for Construction Reports to the San Diego County Office of Education

5.0 ACTION ITEMS/PUBLIC HEARINGS

- 5.1 **Review and Accept Annual Audit Presented by Christy White, Auditor #34**
Motion: Kracht Second: Simon Vote: 5-0
- 5.2 **Approve the Proposal to Purchase a Two Year Software Module and Service Contract for a Virtual Registration System from Registrar Systems, LLC #35**
Motion: Hakes Second: Kracht Vote: 5-0
- 5.3 **Approve Board Protocols #36**
Motion: Simon Second: Shepherd Vote: 5-0

6.0 REPORTS (See Agenda for Written Reports)

- 6.1 Learning Report: Including (1) Compass Learning, (2) Mathematics and Assessment and (3) Village Elementary School Annual Report
- 6.2 Human Resources Report: Including (1) Professional Development Committee - Certificated Evaluation Process (2) Classification and Compensation Study (3) Paraeducator Training
- 6.3 Student Services Report
- 6.4 Business Services Report

7.0 PROPOSALS/FIRST READINGS

7.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits – First Reading

8.0 ORGANIZATIONAL BUSINESS

8.1 Superintendent’s Management of Board Goals 2012-2013

8.2 Proposed List of Agenda Items for Future Board Meetings

8.3 Future Agenda Items/Additional Comments

8.4 Board Meetings

➤ Next Regular Meeting is January 24, 2013, 4:30 PM

➤ Board Workshop is February 7, 2013, 4:30 PM

9.0 CLOSED SESSION

The Board convened to Closed Session at 6:37 PM

10.0 RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 7:55 PM. No action was taken.

11.0 ADJOURNED

Meeting was adjourned at 7:55 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.2 Approve/Ratify Purchase Orders (Action)

Background Information:

Warrants represent invoiced payments against purchase orders previously approved. A list of all purchase orders has been submitted to the Governing Board per Education Code 39657.

Report:

Separate cover

Financial Impact:

Purchase Orders	December 1 through December 31, 2012	\$257,992.43
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JPF

Superintendent's Recommendation:

That the Board approve/ratify the purchase orders.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.3 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board:

Name	Dates	Amount	Source of Funds
AT&T Telecommunications Carrier Services RFP P2012-03	1/30/14-6/30/14	Monthly Estimate \$5,468.37	General Fund
Anne Bown-Crawford Arts & Media Member Planning and Demonstration Day Travel Reimbursement	Ratification 1/29/13-1/30/13	\$1,125	Perkins CTE AME Leadership Contract
Beth Connelly Costume Design	Ratification 11/01/12-2/09/13	\$400	CoSA
Cara Tougas Set Design	2/01/13-5/04/13	\$1,000	CoSA
Cox Communication Wide Area Network Lease RFP P2012-02	2/24/14-2/23/17	Monthly Estimate \$4,680	General Fund
Deborah Munoz Student A	1/28/13-6/30/13	\$700	Special Ed
Dolinka Group Financial Advisory Services for Facilities Funding	Ratification 7/01/12-6/30/13	Per Fee Schedule	Capital Fund
Government Financial Strategies Inc. Legal Services	2/10/13-2/10/15	Per Fee Schedule	Capital Fund
J. Kyle Sorensen Choreography Services	11/01/12-3/31/13	\$600	General Fund
Melanie Zapper Arts & Media Member Planning and Demonstration Day Travel Reimbursement	Ratification 1/29/13-1/30/13	\$1,125	Perkins CTE AME Leadership Contract

Name	Dates	Amount	Source of Funds
Patricia Arteaga Student B Student C Student D	3/01/12-9/19/13 2/04/13-6/30/13 2/04/13-6/30/13	\$2,000 \$2,500 \$2,500	Special Ed
Peter Kavalis Musical Theatre Dance Teacher	1/16/13-5/22/13	\$720	CoSA
Raindrop Marketing Website Development District Calendar	Ratification 8/24/12-6/30/13	\$1,500	General Fund
Raindrop Marketing Website Development Pathways Website Coding	Ratification 8/24/12-6/30/13	\$5,900	General Fund
Raindrop Marketing Pathways Marketing	2/01/13-9/31/13	\$12,095	General Fund
Raindrop Marketing Preschool Marketing	2/01/13-9/31/13	\$2,495	General Fund
San Diego County Office of Education MOU for Access to Performance Assessment Resources	1/01/13-1/01/14	NTE \$1,000	Categorical Flex
Sprint Cellular Telephone Services	7/01/13-6/30/14	Monthly Estimate \$1,792.03	General Fund
Stutz Artiano Shinoff & Holtz, APC Legal Services	2/05/13-6/30/13	Per Fee Schedule	General Fund
Valerie Henderson Costume Design	2/01/13-5/04/13	\$1,000	CoSA
William Caballero Instrumental Jazz Music Coach	1/29/13-5/31/13	\$1,700	CoSA

Financial Impact:

It is estimated that the total General Fund unrestricted contribution for Special Education services will be \$2,385,278 for the 2012-13 school year. In addition, the contracts listed above are included in the 2012-13 budget.



Superintendent's Recommendation:

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.4 Approve Certificated Personnel Register (Action)

APPROVE – RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Russell, Patrick	Counselor 50% Strand/Village Elementary Schools	Personal	2/11/13

APPROVE – LEAVE OF ABSENCE

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Fancy, Jeff	Teacher	Medical	2/06/13- 3/06/13
Hayden, Shawna	Teacher Silver Strand Elementary	Maternity	Extended- 6/06/13

Superintendent's Recommendation:

JPF

That the Board approve the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.5 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Pickett, Cory	Childcare Worker Village Elementary (21.25 hours/weekly)	Range 3, Step 3	1/16/13
Spychalski, Julie	Girl’s JV Lacrosse Coach Coronado High School	Stipend	2/12/13

APPROVE – RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Aurich, Scott	Instructional Assistant Village Elementary School	Personal	2/01/13
Fairchild, Nancy	Instructional Health. Assist Village Elementary (30 hours/weekly)	Personal	2/27/13
Roberson, Jake	Diving Coach Coronado High School	Personal	1/25/13

Superintendent’s Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.6 Adopt Resolution Regarding Release and/or Non-reelection of Employment of Temporary Certificated Employees (Action)

Background Information:

Various individuals were offered employment as temporary certificated employees of this School District and accepted employment as temporary certificated employees. The Education Code allows for release and non-reelection of temporary certificated employees.

Proposal:

Secretary to the Board, and/or the superintendent’s designee(s), provide notice to each of the employees (Resolution attached) that each individual’s employment contract has expired and, in accordance with the Education Code, that the Governing Board has determined to not reelect and to release him/her effective upon the last day of this current school year or if different, upon the expiration of any applicable temporary or other employment contract (whichever occurs earlier) and that his/her employment is thereby ended accordingly, and that the notification be provided as may be required by law.

Superintendent’s Recommendation: *JPF*
That the Board adopt Resolution #13-02-17 Regarding Release and/or Non-reelection of Employment of Temporary Certificated Employees.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

RESOLUTION NO: 13-02-17

**RESOLUTION REGARDING RELEASE AND/OR NON-REELECTION OF
EMPLOYMENT OF TEMPORARY CERTIFICATED EMPLOYEES**

On motion of Member_____, seconded by Member_____, the following Resolution is adopted.

WHEREAS, various individuals were offered employment as temporary certificated employees of this school district and accepted employment as temporary certificated employees;

WHEREAS, the Education Code allows for release and non-reelection of temporary certificated employees;

WHEREAS, the terms and conditions of employment contained in the offers of employment and/or employment contracts of each of the below referenced temporary certificated employees provide for a specific duration of employment as temporary certificated employees;

WHEREAS, this Board relied upon the terms and conditions of those contracts, and desires to allow those contracts to expire without renewal and to release and terminate the employment of each of the below referenced employees as permitted by the agreements and the Education Code, so that their employment ends upon the close of each employee's current school year or the expiration of any applicable employment contract (whichever occurs earlier);

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that as to each of the following individuals serving as temporary certificated employees, the contractual duration of employment be and is implemented so that employment is expired and not continued, and each employee is not reelected for the next succeeding school year and is ordered released, effective upon the last workday of this current school year or if different per contract upon the expiration of any applicable temporary or other employment contract (whichever occurs earlier):

(519143)

(496241)

(518417)

BE IT FURTHER RESOLVED AND ORDERED that Jeffrey P. Felix, Superintendent and Secretary to the Board, and/or the superintendent's designee(s), provide notice to each of the above named employees that each individual's employment contract has expired and, in accordance with the Education Code, that the Governing Board has determined to not reelect and to release him/her effective upon the last day of this current school year or if different, upon the expiration of any applicable temporary or other employment contract (whichever occurs earlier) and that his/her employment is thereby ended accordingly, and that the notification be provided as may be required by law.

IN WITNESS of the adoption of the foregoing Resolution, we, the members present and voting thereon, have hereunto set our hands this 21st day of February 2013, Executed in Coronado, San Diego County, California.

Approval:

Absent:

Dissenting:

Abstaining:

I, Jeffrey P. Felix, Superintendent and Secretary to the Board of Trustees of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a meeting thereof.

DATED: _____

Jeffrey P. Felix, Ed. D.
Superintendent/Secretary to the Board

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.7 Approve Interdistrict Attendance Agreements for 2013-2017 (Action)

Report:

An interdistrict attendance permit shall not exceed a term of five years. Each permit shall stipulate the terms and conditions established by both districts under which interdistrict attendance shall be permitted, denied, or revoked, and any standards for reapplication. (Education Code 46600)

Financial Impact:

The average daily attendance for attendance of pupils from another district shall be credited to the district of attendance for purposes of determining state apportionments and the revenue limit. (Education Code 46607)

Superintendent's Recommendation:

JPF

That the Board enter into Interdistrict Attendance Agreements with all school districts in San Diego County for the 2013-2017 school year.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

SITES AND CONSTRUCTION

4.8 Authorize Disposal of Surplus Property (Action)

Background Information:

According to Board Policy 3270, the Board must take action to declare materials and equipment obsolete so that the District may dispose of those materials. The District has identified two district vehicles that need to be removed from inventory.

Report:

District Golf Carts: There are two (2) golf carts manufactured in 2006 by KUDO, License Numbers SWKM810 and SWKM811. The manufacturer, KUDO, is no longer in business and parts are no longer available for these vehicles. The vehicles are non-operational and have reached the end of their useful life.

Financial Impact:

There is no impact to the general fund as a result of this action.

Superintendent's Recommendation:

JPF

That the Board declares the vehicles obsolete and that the District is authorized to dispose of them in accordance with District Policies and Education Code requirements.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.9 Approve Resolution to Participate in a Joint Powers Authority for Fringe Benefits (Action)

Background Information:

Pursuant to various sections of the Education Code, it is necessary that the Governing Board approve a resolution in order to maintain a current register of persons authorized to act on behalf of the school district. The attached resolution updates the District’s representatives for the San Diego County School Fringe Benefit Consortium (FBC).

Financial Impact:

None. For reporting purposes only.

Superintendent’s Recommendation:

JPF

That the Board approve Resolution #13-02-18 to Participate in a Joint Powers Authority for Fringe Benefits.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

RESOLUTION #13-02-18

**RESOLUTION TO PARTICIPATE IN
A JOINT POWERS AUTHORITY FOR FRINGE BENEFITS**

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, school districts in the State of California have determined there is a continuing need for insured and self-insurance plans for fringe benefits and desire to combine their respective efforts to maintain Fringe Benefit Programs as authorized by law; and

WHEREAS, Title I, Division 7, Chapter 5, Article I (Sections 6500 et seq.) of the Government Code of the State of California authorize joint exercise of two or more public agencies of any power common to them; and

WHEREAS, Sections 35214, 17566, 17567, 81602, and 81603 of the Education Code authorize a school district to establish a plan for health, vision, mental wellness, physical wellness, dental, IRC Section 125, life, long-term care, prepaid legal, long-term disability, deferred compensation, voluntary benefits, or any other fringe benefits as authorized by law;

NOW, THEREFORE, BE IT RESOLVED THAT Keith Butler, Assistant Superintendent, Business Services is designated as the authorized representative of the Board of Trustees of Coronado Unified School District, and Jeffrey P. Felix, Superintendent, as alternate representative(s), and is/are hereby authorized and directed to execute on behalf of this district the joint powers agreement designated as the San Diego County School Fringe Benefits consortium for health, vision, mental wellness, physical wellness, dental, IRC Section 125, life, long-term care, prepaid legal, long-term disability, deferred compensation, voluntary benefits as authorized by law, and said representative(s) are further authorized to sign the said documents and perform all items pertinent to the interest of the Board of Trustees as a legislative body pursuant to the terms of said agreement. Furthermore, they are authorized and directed to perform all items pertaining to the interest of the Board of Trustees as a legislative body pursuant to the terms of the Sand Diego County Schools Risk Management Joint Powers Authority agreement.

PASSED AND ADOPTED this 21st day of February, 2013, by said Governing Board by the following vote:

AYES: Members
NOES: Members
ABSENT: Members

State of California)
)ss.
Count of San Diego)

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

Date

AGENDA – February 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.10 Adopt Resolution Endorsing Career and Technical Education Programs and Designates February as Career and Technical Education Month (Action)

Background Information:

Career and Technical Education offers students lifelong opportunities to learn new skills, which prepare them to make an immediate impact on our community and provide them with career choices. Career and Technical Education programs in the middle and high school and supports the participation in these programs to enhance the individual work skills and productivity of students of the 21st century.

Proposal:

By adopting the attached resolution the Governing Board endorses the Career and Technical Education Program in the Coronado Unified School District; and proclaims the month of February as Career and Technical Education Month.

Superintendent's Recommendation:

JPF

That the Board approve Resolution #13-02-19 endorsing Career and Technical Education Programs in the Coronado Unified School District and Designates February as Career and Technical Education Month.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

RESOLUTION #13-02-19

A RESOLUTION ENDORSING CAREER AND TECHNICAL EDUCATION AND NAMING THE MONTH OF FEBRUARY AS CORONADO UNIFIED SCHOOL DISTRICT CAREER AND TECHNICAL EDUCATION MONTH

WHEREAS: February, 2013, has been designated Career and Technical Education Month by Coronado Unified School District; and

WHEREAS: profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

WHEREAS: Career and Technical Education provides students with the opportunity to see how classroom instruction connects to the world of work and future career opportunities and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to students leadership in the international marketplace; and

WHEREAS: Career and Technical Education programs are designed to meet current and future labor and market demands. By integrating technical education with core curriculum, high school students experience practical, meaningful applications of skills, thus improving the quality of their education, connecting all students to an academic discipline and giving all students leadership opportunities in their fields and in their communities; and

WHEREAS: Career and Technical Education offers students lifelong opportunities to learn new skills, which prepare them to make an immediate impact on our community and provide them with career choices; and

WHEREAS: the ever-increasing cooperative efforts of career and technical educators, business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing high school graduates through competency-based instruction for careers culminating in essential life skills, certified occupational skills, and meaningful employment.

NOW, THEREFORE, BE IT RESOLVED THAT: the Governing Board of the Coronado Unified School District does hereby proclaim the month of February 2013, as

Career and Technical Education Month

in Coronado Unified School District and urge all citizens to become familiar with the programs, disciplines and benefits offered by Career and Technical Education programs in the middle school and high school of (town/county/district) and to support and participate in these programs to enhance the individual work skills and productivity of students of the 21st century.

PASSED AND ADOPTED this 21st day of February 2013, by said Governing Board by the following vote:

AYES: Members
NOES: Members
ABSENT: Members

State of California)
)ss.
County of San Diego)

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

Date

AGENDA – February 21, 2013

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 5.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (Action)

Background Information:

Periodically the Board is presented with recommended revisions to Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in law, the Education Code, Government Code, and/or rewording for better understanding.

Proposal:

The Board received the proposed Policies and Regulations at the January 24, 2013, School Board Meeting for first reading.

Copies of the policies have been available for the public for viewing at the District Office.

JPF

Superintendent's Recommendation:

That the Board adopt the Policies and Administrative Regulations as presented.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – February 21, 2013

5.0 DISTRICT ORGANIZATION & BOARD OPERATION

5.2 Nominate 2013 California School Boards Association (CSBA) CSBA Delegate Assembly Representatives (Action)

Report:

Ballots for the election of representatives to CSBA’s Delegate Assembly for the year 2013 have been printed. The Delegate Assembly is the primary policy making body of CSBA. The ballot contains the names of individuals nominated by member boards in subregions (San Diego County is in Region 17). There are seven (7) vacancies in Region 17 for representatives to the Delegate Assembly.

School boards who are CSBA members are eligible to nominate representatives to the CSBA’s Delegate Assembly up to March 15, 2013. Delegate Assembly nominations within each geographic subregion or area must be made by boards within that subregion or area. Individual candidate’s biographical sketches have been provided to the Board under separate cover. Attached is a list of candidates for Region 17 Delegate Assembly.

Superintendent’s Recommendation:

JPF

That the Board determine which candidates they wish to nominate for the seven (7) vacancies for CSBA Delegate Assembly, Region 17 (San Diego County) for the year 2013.

Moved _____ Seconded _____

That the Board nominate: _____

as representatives for the 2013 CSBA Delegate Assembly.

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2013**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2013 DELEGATE ASSEMBLY BALLOT
 REGION 17
 (San Diego County)

Number of vacancies: 7 (Vote for no more than 7 candidates)

Delegates will serve two-year terms beginning April 1, 2013 – March 31, 2015

**denotes incumbent*

- | | |
|--|---|
| <input type="checkbox"/> Twila Godley (Lakeside Union SD)* | <input type="checkbox"/> Dawn Perfect (Ramona USD) |
| <input type="checkbox"/> Elizabeth Jaka (Vista USD) | <input type="checkbox"/> Michael T. Robledo (Valley Center-Pauma USD) |
| <input type="checkbox"/> Sharon Jones (San Diego COE)* | <input type="checkbox"/> Barbara Ryan (Santee ESD)* |
| <input type="checkbox"/> Kelli Moors (Carlsbad USD)* | <input type="checkbox"/> Priscilla Schreiber (Grossmont Union HSD)* |
| <input type="checkbox"/> Janet Mulder (Jamul-Dulzura Union ESD)* | |

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

Region 17 – Carol Skiljan, Director (Encinitas Union ESD)
23 Delegates (17 elected/6 appointed)

Below is a list of all the current Delegates from this Region.

- Elvia Aguilar (South Bay Union ESD) term expires 2014
- Katie Dexter (Lemon Grove SD), term expires 2014
- Marne Foster (San Diego USD), appointed term expires 2015
- Twila Godley (Lakeside Union SD), term expires 2013
- Barbara Groth (San Dieguito Union HSD), term expires 2014
- Adrienne Hakes (Oceanside USD), term expires 2014
- Sharon C. Jones (San Diego COE, term expires 2013
- Bertha Lopez (Sweetwater Union HSD), appointed term expires 2014
- Kelli Moors (Carlsbad USD), term expires 2013
- Janet W. Mulder (Jamul-Dulzura Union ESD), term expires 2013
- Jay Petrek (San Marcos USD), term expires 2014
- Penny Ranftle (Poway USD), appointed term expires 2013
- Arlie Ricasa (Sweetwater Union HSD), appointed term expires 2013
- Barbara Ryan (Santee ESD), term expires 2013
- Priscilla Schreiber (Grossmont Union HSD), term expires 2013
- Richard Smith (Bonsall Union ESD), term expires 2014
- Vacant (San Diego USD), appointed term expires 2015
- Vacant (San Diego USD), appointed term expires 2015
- Vacant, elected term expires 2013
- Vacant, elected term expires 2014
- Vacant, elected term expires 2014
- Vacant, elected term expires 2014

County Delegate

Susan Hartley (San Diego COE), appointed term expires 2015

Counties

San Diego

AGENDA – February 21, 2013

5.0 BUSINESS AND FISCAL MANAGEMENT

5.3 Approve the Development and Maintenance of a District Facilities Master Plan (Action)

Background Information:

The District does not have a current Facilities Master Plan. A master plan will help meet the changing facility needs of the District and help ensure that resources are allocated in an efficient and effective manner. A plan would describe the district's anticipated short and long term facilities needs and priorities and align with the District's educational goals.

The Superintendent or designee needs to ensure that staff, parents/guardians, students, business and community representatives are kept informed of the need for construction and modernization of facilities and of the District's plans for facilities.

A committee that meets at regular intervals in order to give community members opportunities to provide input into the planning process would be formed as part of the master planning processes. This committee may consult with local governmental and state planning agencies in order to ensure compliance with local and state standards.

The Superintendent or designee could meet with city or county commission or agency to discuss methods of coordinating planning and proposed revitalization efforts, recreation and park programs, options for new school sites, methods of maximizing the safety of persons traveling to and from the sites, and opportunities for financial assistance.

The Governing Board would strive to have a school facilities master plan in place and regularly reviewed in light of the district's education goals.

The Superintendent would assess the District's short and long term facility needs; direct the preparation and updating of the facilities master plan; oversee the preparation of bids and award of contracts for preparation of the master plan; supervise the implementation of the District's building program in accordance with the master plan; conduct demographic studies and prepare enrollment projections; prepare classroom inventories and capacity studies; prepare a schedule of regular and deferred maintenance; conduct facility needs assessments; prioritize facility needs, stages and phases; prepare funding and financing options; and represent the district in official governmental interactions related to the building program.

Financial Impact:

Potential impact to Fund 40, Special Reserve for Capital Outlay Projects for costs associated with preparing advertisements, selection of consultants, selection of professional services, management of the request for proposal preparation and processes and selection of the entity that would prepare the master plan document(s) and associated costs. Actual cost will not be known until bids are received through the proposal process.

JPF

Superintendent's Recommendation:

That the Board direct the Superintendent to develop and maintain a Master Plan for District facilities.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – February 21, 2013

6.0 BUSINESS AND FISCAL MANAGEMENT

- 6.1 Brian Bent Memorial Aquatics Complex (BBMAC) Second Quarter Financial Report

Background Information:

The BBMAC Income for the Fiscal Year 2012-13 is projected to be \$350,542, which is a substantial increase from 2011/2012. Donations continue to decrease, however.

Report/Information:

The BBMAC Expenses are projected to be \$474,399, before the District contribution of \$99,661. We continue to reduce expenses wherever possible, especially on staff scheduling.

Financial Impact:

The Pool Operation Reserve Fund [PORF] is projected to be \$490,826 at the end of the 2012-13 fiscal year.

This report is provided to the Board for information.

JPF

Coronado Unified School District
 Brian Bent Memorial Aquatics Complex
 BBMAC Quarter 2 Actuals
 BBMAC 2012-2013 Projected Budget Revised February 2013

Description	Type	2012-13	2012-13	2012-13	2012-13	2012-13	2012-13	2012-13
		Q1 ACT July - Sept	Q2 ACT Oct - Dec	Q3 PROJ Jan-Mar	Q3 ACT Jan-Mar	Q4 PROJ April - June	Q4 ACT April - June	REVIS FEB 2013 PROJ Total
Revenue								
Program - Community		17,407	7,065	6,460			16,271	47,203
Club Contract Rentals		72,286	60,500	83,786			63,215	279,787
Snack Bar		719	3,712	1,400			1,250	7,082
Donations		1,520	11,600	1,050			1,050	15,220
Interest		0	0	0			1,250	1,250
Total Revenue	*	91,932	82,877	92,696			83,037	350,542
Expense								
Salaries	F	45,160	51,286	47,056			60,559	204,062
Benefits		10,293	15,468	14,955			16,619	57,335
Chemicals	F	12,921	8,392	9,028			10,544	40,886
Non-Capitalized Equipment		0	483	1,577			0	2,060
Supplies & Equipment		6,561	6,365	9,551			4,700	27,176
Dues & Memberships		372	660	1,200			1,050	3,282
Utilities	V	15,009	23,891	37,190			21,037	97,128
Contracted Services		15,984	6,356	8,576			9,697	40,613
Advertising & Legal	V	0	436	300			0	736
Other Fees	V	235	108	278			500	1,121
Total Expense		106,536	113,445	129,711			124,707	474,399
Profit/(Loss)		(14,604)	(30,568)	(37,015)			(41,670)	(123,857)
District Contribution		24,915	24,915	24,915			24,915	99,661
Net Profit/(Loss)		10,311	(5,653)	(12,100)			(16,755)	(24,196)
Pool Operation Reserve Fund		525,333	519,680	507,581			490,826	490,826

Coronado Unified School District
Brian Bent Memorial Aquatics Complex

BBMAC 2013-2014 Projected Budget Revised February 2013

Description	Type	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14
		Q1 PROJ July - Sept	Q1 ACT July - Sept	Q2 PROJ Oct - Dec	Q2 ACT Oct - Dec	Q3 PROJ Jan-Mar	Q3 ACT Jan-Mar	Q4 PROJ April - June	Q4 ACT April - June	PROJ Total
Revenue										
Program - Community		18,500		8,500		7,500		17,150		51,650
Club Contract Rentals		75,400		70,000		81,500		71,250		298,150
Snack Bar		3,000		4,200		1,400		2,000		10,600
Donations		1,500		1,500		1,500		1,500		6,000
Interest		0		0		0		980		980
Total Revenue	*	98,400		84,200		91,900		92,880		367,380
Expense										
Salaries	F	43,646		51,791		47,560		61,063		204,060
Benefits		10,293		15,468		15,332		16,748		57,841
Chemicals	F	12,921		8,392		9,886		9,940		41,140
Non-Capitalized Equipment		0		483		0		0		483
Supplies & Equipment		6,561		6,365		7,050		3,950		23,925
Dues & Memberships		372		660		0		0		1,032
Utilities	V	15,789		23,891		34,445		21,037		95,162
Contracted Services		15,984		6,356		9,843		9,193		41,377
Advertising & Legal	V	700		436		2,125		0		3,261
Other Fees	V	235		108		250		500		1,093
Total Expense		106,502		113,949		126,492		122,432		469,374
Profit/(Loss)		(8,102)		(29,749)		(34,592)		(29,552)		(101,994)
District Contribution		24,915		24,915		24,915		24,915		99,661
Net Profit/(Loss)		16,814		(4,834)		(9,676)		(4,636)		(2,333)
Pool Operation Reserve Fund		507,640		502,806		493,129		488,493		488,493

AGENDA—February 21, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

6.2 Crown Preschool Update

Background Information:

On June 21, 2012 Coronado Unified School District's Governing Board approved the inclusion of Crown Preschool, a fee-based preschool program, at the Early Childhood Development Center for the 2013-14 school year.

Report:

Crown Preschool is scheduled to begin services in 2013 with a summer program and officially in August when the 2013-14 school year commences. Crown Preschool fulfills the original vision for CUSD to provide a complete educational continuum as a lifelong foundation for our community's children. The curriculum will integrate completely with existing preschool and K-12 curricula and combine it with learning designed to enhance cognitive and social-emotional development. In short, Crown Preschool will establish the basic building blocks for a successful education for 21st century learners in our community. The school will serve both full-time and part-time preschool students in one classroom, staffed with a credentialed teacher with early childhood education experience and will have a 12:1 student to teacher ratio. Progress in several areas on the opening of Crown Preschool is below:

- **Open House:** March 11, 2013 from 9:00 AM - 11:00 AM and 5:30 PM – 7:30 PM. Information about the preschool program and application process will be available as well as a tour of the site.
- **Staffing:** Kathy Mathis has been hired as the Director of Preschool and Child Care Services for CUSD; hiring for the credentialed teacher is pending this Board Report; 2 aide positions will be posted in March 2013
- **Licensing:** reactivation of the preschool license will occur once staffing is complete and will be in place within a few weeks of filing
- **Facility:** refurbishment of the Crown Preschool classroom and outdoor snack, play areas, garden, and fencing are nearly complete; new furniture and instructional materials have been ordered and received; outside entrance and signage are being designed

- **Website/marketing:** Crown Preschool's new website has been launched at www.crownpreschool.com; brochures and flyers have been distributed, and a video is planned; an Orange Avenue banner during the week March 4-10 is scheduled; articles have been sent to local print and virtual media announcing the Open House
- **Application process:** begins on March 11, 2013; final enrollment notification and registration process is estimated to occur in May 2013
- **Budget:** finalized budget is being worked on by Director of Preschool and Childcare, Senior Director of Learning and Instruction, and Assistant Superintendent of Business Services
- **Curriculum:** curriculum aligned to CA Preschool Foundations and Common Core State Standards for transitional kindergarten and kindergarten is being evaluated for purchase
- **Summer program:** 2 sessions, each 3 weeks in length, are planned for the summer 2013; daily program will be 3.5 hours during the morning only and will be housed in the new Crown Preschool facility at the Early Childhood Development Center.

AGENDA—February 21, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

6.3 Coronado Pathways Charter School Update

CPCS Request for Continued CUSD Support

Expenses

As requested by the CUSD board at the December board meeting, the Table A is an itemized list of Coronado Pathways Charter School expenses to date and projected for the remainder of this school year.

Table B is the Proposed Budget Summary from the Public Charter Schools Grant Program (PCSGP) application outlining projected implementation costs through year 2.

Table A - CPCS Expenditures

2011-12	December	January	February	March	April	May	June	Total
5000	0	2596	3504	17.63	0	619.5	810.01	7547.14
Total	0	2596	3504	17.63	0	619.5	810.01	7547.14
2012-13	December	January	February	March	April	May	June	Total
4000	1240.33	0		690.5				1930.83
5000	7490.61	750	3333.5			895	1750	14219.11
Total	8730.94	750	3333.5	690.5	0	895	1750	16149.94

Table B - PCSGP

Object Code	Description of Line Item	PCSGP Funds Budgeted		
		FY 2012-2013	FY 2013-2014	FY 2014-2015
		Planning Year (If Applicable)	Implementation Year 1	Implementation Year 2
	Revolving Fund Series (Implementation Year 1)			
1000–1999	Certificated Personnel Salaries	\$30,200	\$61,700	\$17,200
2000–2999	Classified Personnel Salaries	0	\$2,000	\$2,000
00–4999	Books and Supplies	\$5,000	\$22,500	\$23,500
5000–5999	Services and Other Operating Expenditures	\$20,000	\$27,600	\$10,800
6000–6999	Capital Outlay	0	\$22,500	\$5,000
Total Amount Budgeted		\$55,200	\$136,300	\$58,500

Self-sustainability

The Island Charter Schools Board of Directors has requested a re-submission of the PCSGP Grant for the 2013-2014 cycle. If granted, ICS will be able to reimburse CUSD for all borrowed funds. If not, CPCS will repay CUSD beginning fall of 2013 based on allocations for enrollment.

NOTE: Regarding reimbursement for projected enrollment:

Pupil Estimates for New or Significantly Expanding Charters

Charter schools that are in their first year of operation and will begin instruction by September 30th may receive a special advance and/or allocation on their funding for programs such as General Purpose Entitlement, Charter Schools Categorical Block Grant, and certain state and federal categorical programs.

The special advance and/or allocation is based on estimates of the school's upcoming enrollment, average daily attendance, and/or pupil demographic data. For most programs, entitlements apportioned or allocated subsequent to the advance will be adjusted when actual counts are reported in the Charter School 20 Day Attendance Report the first and second principal apportionments and the Consolidated Application.

Synopsis

- 1) CUSD contracted the services of Procopio, Cory, Hargreaves & Savitch LLP, to legally establish Island Charter Schools (ICS) as a non-profit organization designed to govern the development of Coronado Pathways Charter School (CPCS).
- 2) CUSD is funding the Professional Development of ICS CEO/CPCS Director.
- 3) CUSD is purchasing equipment, materials, and supplies supporting the development of CPCS.
- 4) CPCS requests an extension of credit from CUSD through August of 2013, at this time.

CUSD board members also requested additional information about the marketing of the school, the types of students CPCS is designed to serve, and what the delivery of services will look like. We may preview the website draft online, if appropriate.

Marketing Snapshot (excerpts from website)

- Are you a technology freak, or expert, who prefers tech tools over textbooks?
- Would you like to be able to work at your own pace, accelerate, or slow down a bit in some courses?
- Are you anxious to complete high school and start college, or work, as soon as possible?
- Are there classes you would like to take now that are full, or not offered, at your high school?
- Do you learn better on your own than in large groups?

- Have you already targeted a career that you would like to start to pursue before graduation?
- Are you currently employed? Do you need flexible school hours that better match your work schedule?

If you answered yes to any of these questions, or have your own reason for wanting to consider an alternative way of earning a high school diploma while exploring your own ‘pathway’, we would like to hear from you.

Online Learning...

- Allows students flexibility in scheduling to accommodate the pursuit of other interests during traditional school hours.
- Recognizes not everyone is ready to learn early in the morning and may function better during the hours when traditional schools are closed.
- Gives students the opportunity to learn at their own pace and get extra attention when they need it.
- Let’s students “rewind” the teacher as many times as they’d like, until they are satisfied with their understanding of the material.
- Prepares students for the high likelihood of having to take online courses in college or the workplace.
- The Coronado Pathways Charter School “hybrid” model combines all of the benefits of online learning with the value of a physical school site, which provides the face-to-face social learning interaction, academic support, mentoring, and counseling services of traditional schools.

Onsite Resources

Our ‘hybrid’ model of teaching and learning provides a balance of independent learning and hands-on face-to-face experiences at the school, in the community, and beyond. Students, their families, school staff, and additional service providers will collaboratively design Personalized Educational Plans (PEPs). Individual plans will include academic, social/emotional, health/fitness, and college/career goals and objectives based on formal and informal diagnostic and prescriptive assessments. Baselines will be determined and benchmarks established for each student. In addition, aptitude and interest surveys will be used to assist students in choosing a pathway, or elective thread of career and technical education courses, internships, apprenticeships, or service learning projects. Initially students will attend a 20 hour (4 hours per day) orientation week, which includes:

- Registration
- M.A.P. testing
- Naviance Screening (aptitudes and interest survey)
- Initial visits with counselors
- Family Orientation
- PEP goals/objectives
- Course assignments/access
- Pathway development

- Internship/Apprenticeship Connections
- Service Learning Assignments
- Scheduling
- Time with teachers using courseware

After completing orientation, students will be scheduled for on-site periods to directly address their individual needs. All students will meet with teachers, coaches, mentors, and other staff at regular intervals based on the elements of their P.E.P.

Sample Pathways (composites constructed from assorted personal requests)

- Artist/Performer – I would rather focus on my digital media courses and work in my internship with a local video production company than sit through classes all day, every day. Coronado Pathways Charter School will allow me to log in to my courses when it fits my schedule while allowing me to gain experience working with professionals in my chosen field.
- Scholar – I get bored easily learning at the homogeneous pace of my academic classes at a traditional high school. I am anxious to graduate, start college, and pursue my career. Coronado Pathways Charter School will allow me to work at my own pace. I can complete courses at an accelerated pace, or slow down if I need to. I appreciate the ability to ‘rewind’ the teacher. I can also earn college credit for some of my courses.
- Athlete - As a sailor competing in international regattas, I need to earn my diploma through a high school that does not require me to be on campus every day. Coronado Pathways Charter School will provide the anytime/anywhere access to classes I need in order to study and the flexible scheduling to accommodate my sport.
- Employed – I am employed in my family’s business and I love working. I have missed a lot of school and have failed a couple of courses. I have learned more on the job than in high school but I still want a diploma so I can take college business classes. Coronado Pathways Charter School will allow me to work all day, take my classes at night, and graduate on time while saving for my future.
- You – I want to navigate a different ‘pathway’ on my own journey to success. I recognize there are requirements that must be satisfied in order to reach the higher paths along the way. I would like to satisfy those pre-requisites in a way that is customized to respect my learning styles, preferences, schedules, and other pursuits. CPCS will help me develop the skills and characteristics needed to fulfill my educational and career aspirations.

AGENDA—February 21, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

6.4 Learning Report: Including (1) Mathematics (2) Personalized Education Plans

1) **Mathematics and Assessment**

Background Information:

In this monthly Learning Report, information on the progress of increasing student mathematics achievement will be reported. Three reasons for this renewed K-12 focus on this core subject area are: 1) the advent of the Common Core State Standards (CCSS) and the new Smarter Balanced Assessment (SBAC) which will measure student progress on these new standards in the 2014-15 school year, 2) the decrease in overall performance in math since 2011, and 3) that math has been CUSD's lowest performing core area for several years.

Report:

Coronado High School Algebra I students were assessed using Measures of Academic Progress (MAP) during the winter testing window for the first time. Data is being examined by administration and the mathematics department to determine immediate and long-term next steps. Several articulation opportunities in the area of mathematics have occurred between the teachers in grades 5 and 6, with articulation meetings planned for grades 8 and 9 teachers in the near future. Professional development continues to occur for teachers on the Common Core State Standards and the Smarter Balanced Assessment. Silver Strand Elementary 5th graders will pilot the new Smarter Balanced Assessment in May, following STAR testing. CUSD will learn much from the student and teacher perspective, as well as much about assessment via technology from this opportunity.

2) **Personalized Education Plans (PEP)**

Background Information:

Board Goal #1 (Learning) Key Action 1.6 states the following: Create a charter school that *develops the PEP philosophy*, uses online/hybrid learning, emphasizes enrichment and remediation, lengthens school hours, increases course offerings, and sharpens the focus on STEAM. Likewise, the goal of CUSD's Project STEPS from Department of Defense Education Activity (DoDEA) is to increase the knowledge of STEM principles and improve the mathematics achievement of military students *by implementing a personalized education plan (PEP) for each student based on assessment data, prescriptive online learning curricula, and small group instruction.*

Report:

CUSD’s lofty goal of creating a personalized education plan for all students is beginning to move beyond a philosophy into action. To date, CUSD’s PEP initiative is being looked at in three ways: 1) *student learning opportunities*, 2) specific department/grade level *practices* of conferencing with students and sharing data, and 3) use of *PEP documents*. Though inconsistent throughout the district, these three aspects of PEP are beginning to create a system of tailored instruction designed to meet each student’s unique needs. Recent feedback from shareholders via the Student Services and Palm Academy Strategic Planning annual meetings provided many ideas for improving our PEP initiative. An inventory of each area is planned in order to create a strategic plan for PEP. A brief look into what is occurring to date is below:

Student Learning Opportunities:

There are a growing number of student learning opportunities that provide students with a more personalized education such as career technical education courses, internships, field trips, special site days (“What I Want to Be When I Grow Up Day” at Silver Strand, for example), industry guest speakers, independent study, credit recovery, service learning, enrichment opportunities, clubs, etc. These learning opportunities are 21st century-relevant and many of them are related to CUSD’s STEAM (Science, Technology, Engineering, Arts, and Math) initiative.

PEP Documents:

There are several drafts of PEP-like documents in some grade levels, departments, and sites which aid teachers and students in tracking progress on assessments such as MAP, setting specific goals based on data, and recording student interests, credits earned/needed, etc. These documents are being collected to look at common aspects. Discussions are beginning to occur as to what should and should not be a part of the PEP document, best practices for sharing this data, and the means by which our district would do so.

Practices:

Conferencing with individual students where teacher, student, and parents are aware of student goals is valued at all CUSD school sites, yet consistent opportunities to do so with every student present a management challenge. However, students’ ownership of their strengths and needs is growing through the use of formative assessment data, such as MAP and other data sources. Systems for sharing data during a school year with appropriate personnel and throughout a student’s time in CUSD is also valued and being discussed.

Financial Impact:

None for this report.



AGENDA – February 21, 2013

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 6.5 Human Resources Report: Including (1) Professional Development Committee - Certificated Evaluation Process (2) Classification and Compensation Study

(1) Professional Development Committee - Certificated Evaluation Process

The Professional Development (PD) Committee continues to meet to discuss the certificated evaluation implemented this school year. The next PD committee meeting is Wednesday, March 6, 2013, 3:30-5PM at the District Office.

Topics discussed during the last PD committee meeting include:

1. Student Achievement/Assessments and defining the integration of these values into the Evaluation Process
2. Observations and the potential to increase the feedback loop between the teacher and site administrator(s) via the use of Google Docs and /or Haiku
3. Student Surveys and their value in two areas: providing an opportunity for student voice and accessing an additional loop of feedback for teacher growth.

The PD committee continues to research components of student feedback. These components continue to be reviewed and discussed as to their role in the certificated evaluation process. Central to this discussion is the MET Project document titled "Asking Students about Teaching: Student Perception Surveys and Their Implementation." This resource may be accessed at the following link:

http://www.metproject.org/downloads/Asking_Students_Practitioner_Brief.pdf

(2) Classification and Compensation Study

Bill Ewing of Ewing Consulting Inc. met with the district Advisory Council for the Classification Study and shared the initial findings from the interviews/meetings with classified employees which took place on January 31 and February 1. During this meeting Bill provided information regarding the number of questionnaire responses accessed from classified employees and supervisors and provided interview feedback to the District from Ewing Consulting Inc. In addition, Bill Ewing requested feedback regarding the interview/meeting process and initiated a discussion regarding a survey of the participants. Finally, the timeline was reviewed for the Advisory Council. The Advisory Council will share this information and be available for questions from CSEA membership.

Financial Impact:

None for this report .

This report is provided to the Board for information.



AGENDA – February 21, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 6.6 Student Services Report: Including (1) Guidance and Counseling (2) Section 504 of the Rehabilitation Act (3) School Safety and Security

(1) Guidance and Counseling

On January 30, 2013, the Department of Student Services conducted its annual *Strategic Plan*. As you will recall, Student Services is responsible for Special Education, Section 504 of the Rehabilitation Act and Child Welfare and Attendance. One of the six (6) areas addressed under Child Welfare and Attendance is Guidance and Counseling. I will note that to my knowledge, the District has never conducted a meeting focusing specifically on the counseling needs of the District as a whole, or on the District's Counseling Department per se. In keeping with our District's philosophy of being *Unified, Reflective and Aware*, an in-depth look into our District's counseling practices, procedures and staffing was the objective and entire focus of the *Strategic Plan* for Student Services this year.

To achieve this objective, the participants in this year's meeting represented a broad spectrum of the Coronado educational and counseling community including: District Guidance and Counseling staff, Site Administrators, School Psychologists, Health Services Personnel, Special Education Coordinators, Educationally Related Mental Health Services (ERMHS) Personnel, Community Counselors, including Coronado SAFE, Military Family Life Consultants (MFLCs), Navy Region Southwest Child and Youth Support Program Personnel and finally, CUSD Parents.

To set the stage for the day, participants were informed that there was no predetermined agenda on the part of Student Services Administration regarding the outcome of their discussions during the meeting. The stated goal was to increase communication in the Guidance and Counseling Department. The purpose was not to change services, take services away, or add services, but rather to get a better understanding of the Guidance and Counseling services at a site and district level and hopefully to better define the participants roles in relation to Guidance and Counseling as: Parents, Administrators, Third Party Providers and District Counselors. The task was to perform a "reality check" of where, as a District, we actually are as well as what is the direction of Guidance and Counseling in Coronado. Part of this reality check is that although the district is a collection of separate sites, we are a *unified* school district.

Finally, participants addressed the topic of Personalized Education Plans (PEP) and how these plans, to be meaningful and effective, should address both the academic and social emotional needs of our students. Discussions ensued regarding the data driven decision process that is currently taking place in the district as well as the challenges inherent when addressing both the academic and social emotional needs of students. There was significant discussion between the participants regarding the fact that there are inherent dangers involved when using social emotional data in making student decisions.

It was agreed by the participants that in order to use this data a mechanism needed to be in place to ensure that student confidentiality is not breached. On a lighter note, with regard to data driven decisions, the danger of becoming a Data Rich Information Poor (DRIP) District as opposed to a PEP District was discussed.

A final Student Services Strategic Plan, focusing on Guidance and Counseling for the 2013/14 school year will be presented for the Board's approval at the regularly scheduled April Board meeting.

(2) Section 504

The Student Services Department provides District oversight of Section 504 of the Rehabilitation Act. Unlike, special education, which is an entitlement program providing specialized academic instruction and related services to eligible students with disabilities, Section 504 is an anti-discrimination statute that addresses the needs of "qualified" disabled individuals. The purpose of Section 504 is to eliminate discrimination on the basis of disability in any program or activity receiving Federal financial assistance. A disabled person as defined under Section 504 means any person who has a physical or mental impairment which substantially limits one or more major life activities. Students who qualify for Section 504 services may require a Section 504 Accommodation and Services Plan.

Student Services is currently pursuing ways to upgrade the district's Section 504 process including investigating web-based programs that will both create an Accommodation and Services Plan as well as track the process to automate and ensure compliance requirements are met in this area. In addition, the District is in need of professional development training to ensure that both the substantive and procedural requirements of this Act are met. To address this need, I am pleased to announce that Sundee Johnson, a partner in the law firm of Atkinson Andelson Loya Rudd and Romo will be providing this training to district staff during the month of March. Student Services is currently securing prospective dates for this training.

(3) Safety and Security

As you will recall, school Safety and Security is one of the areas addressed by Student Services under Child Welfare and Attendance. This update will provide information as to the most recent events taking place in the district. However, I provide this information with the following caveat to our community:

Given the authority under AB 680, amending Education Code §32281, October 3, 2011, I would request that as a community we be mindful of the following:

- Emergency Preparedness Plans may contain sensitive information that should not be disclosed to the public.
- Assembly Member Block, the author of this legislation, states, referring to these Plans, "They now encompass sensitive tactical response strategies to deadly attacks. If the information were to fall into the hands of the wrong persons, the safety of children, staff and visitors is compromised"

- The tactical responses referred to here include “steps taken to safeguard pupils and staff, to secure the affected school premises, and to apprehend the criminal perpetrator or perpetrators.” (Cal.Educ.Code § 32281(f)(2).)
- For these reasons, the district will not disclose the specific steps that it is taking to safeguard our students and staff.

With that being said, the following areas speak to the most recent progress on the District’s security and safety initiatives.

1. Cultural Change and Community Outreach

- Feedback from the community at large has been very positive regarding changes to safety and security protocols in the district. In addition, we continue to enjoy a very close working relationship with our multi-agency security group including the Coronado Police and Fire Departments. This is most recently evidenced by the clear concise communication between the district and Coronado PD during the district lock-down on February 11, 2013.

2. Reporting Procedures for Suspicious Activity

- With the implementation of our email messaging system for reporting any suspicious activity through security@coronadousd.net , which is monitored both by the District and our security consultant Strategos, the district is now able to act in a very proactive manner to identify threats, quickly notify law enforcement, if necessary, as well as analyze trends and patterns to determine future actions and/or training needs.

3. District Leadership Directive Stating Safety and Security as the Highest Priority

- This message is being received loud and clear from the Superintendent’s office up and down the chain of command to staff, students, parents and the Coronado community that district security is a priority.

4. Training for Students and Staff

- A training exercise initiated by Navy Base Coronado was conducted on January 3, 2013 at Strand Elementary School. Participants included representatives from the Coronado USD, Coronado Police and Fire Department and Navy Base Coronado Force Protection as well as the Base Training and Readiness Officer.
- Training schedules for staff and students are currently being finalized for the remainder of the school year.
- Training will be offered to staff this spring during our regularly scheduled staff meetings as well as before and after school to ensure that all staff are properly trained.
- The next scheduled training for staff will be on the topic of “Reportable Format”. This will ensure that staff is providing “actionable intelligence” regarding any suspicious activity.
- Specific training on how to address various types of incursions by unauthorized personnel will be conducted this spring in collaboration with our multi-agency security group including Coronado Police and Fire Department, Navy Base Coronado and Lincoln Housing.

5. *Access Control of all District Facilities*

- Identification Badges have now been produced and are being disseminated to staff for which the district has a current photograph. Student Services will be taking pictures of any staff for which the District does not have a picture in order to provide these individuals with an ID Badge.
- All staff will be required to wear their ID Badges while at work.
- Uniform District Visitor Badges are also being produced and a protocol for their use is being developed for use at all sites.
- Uniform shirts for classified staff holding itinerant positions are currently being ordered. All staff involved have provided shirt sizes to Student Services. Staff will be provided five (5) shirts; one for each day of the week.
- Monthly Health and Safety inspections are now being conducted by Stategos in collaboration with site level administration.
- Security and safety enhancements to district facilities to date are as follows:
 - **High School:**
 - ✓ Installed new gate closers and lock cylinders on front gates
 - ✓ Installed curtain's in the library lab 400 building for lock down
 - **Middle School:**
 - ✓ Installed doors to restrict entry into the quad from lobby
 - ✓ Installed security door with buzz-in system in office area
 - ✓ Installed frosting of all entry doors and lobby windows
 - ✓ Installed new signage stating, "Please enter through front lobby"
 - **Village Elementary:**
 - ✓ Installed security window in lobby office
 - ✓ Lowered business area wall for security viewing
 - ✓ Installed shades in all lobby windows for lock-down
 - ✓ Installed shade in nurses window for lock down
 - ✓ Installed panic exit devices on all exterior gates
 - ✓ Installing locking devices between classrooms in pod areas
 - **Strand Elementary:**
 - ✓ Installed security door with buzz-in system in office hallway
 - ✓ Installed panic hardware and closers on front gates
 - ✓ Installed frosting of all glass doors in office

Financial Impact:

None for this report

This report is provided to the Board for information.



AGENDA – February 21, 2013

6.0 **BUSINESS AND FISCAL MANAGEMENT**

- 6.7 Business Services Report: Including (1) Update on Governor’s 2013-14 Budget Proposal (2) Second Interim Report (3) Preparation for Negotiations

Background Information:

Business Services is responsible for the fiscal health and the business operations of the district. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

(1) **Update on Governor’s 2013-14 Budget Proposal**

No significant new information is available as of yet on the Governor’s 2013-14 Budget Proposal.

(2) **Second Interim Report**

The next significant financial report is the Second Interim Report, which will be presented to the Board at its’ March 7, 2013 meeting.

(3) **Preparation for Negotiations**

Business Services staff is preparing financial data to present to both collective bargaining units in advance of negotiations.

Financial Impact:

There is no impact to the general fund as a result of this report.

AGENDA – February 21, 2013

7.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

7.1 Superintendent’s Management of Board Goals for 2012-2013 (Report)

Report:

The Board requested several projects that will require careful management of staff time and resources. At the August 15, 2011, Regular Board Meeting, the Superintendent provided a draft in graphic form of the first five months of those projects. The Board requested this graphic be brought back each month to use as an update and to monitor the progress of the projects.

Attached are the updated projects in graphic form.

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

JPF

Coronado Unified School District Superintendent Management of Board Goals for 2012-2013

Projects	Board Goals	August	September	October	November	December	January	February	March	April	May	June
1 Calendar Forums	1, 3, 5			Select Calendar Committee	Forum Discussions	Calendar Completion	Board and Bargaining Unit Approvals					
2 100th Year Anniversary	3, 4	Leadership Selected	Committee Selected	Plans Created			Marketing Begins		Celebration at Telethon		13-14 Events Calendar Announced	
3 Charter School	1.1, 1.2, 1.3					First Charter Board Meeting	Marketing Begins	Student Registration		Staff Selection		
4 Academic Dashboard	2.1, 3											
5 Online Registration K-12	3				Board Presentation	Board Presentation	Board Approval Contract Signed	Technical Preparations	Product Tests		Marketing Begins	
6 Website Remodel	3	Vendor Meetings	Vendor Selected	CoSA Website	Preschool Website	Charter Website	District Website				School Websites	
7 Bring Your Own Device	1, 2, 3, 5	Last Year for CMS Laptop Classes				Board Report						
8 Tech Plan	1, 2, 3, 5		Committee Meets	Committee Meets	Plan Draft Reviewed	Plan Draft Presented	Board Approval					
9 TWC Channel 19 Programming	1, 2, 3, 5				Collaborating with City Manager to takeover the programming responsibilities of Time Warner's Channel 19. Equipment would be purchased at City expense and programming would be provided by CUSD students.							

updated 2/14/13

Coronado Unified School District Department Management of Board Goals for 2012-2013

Department Responsibility	Projects	Board Goals	August	September	October	November	December	January	February	March	April	May	June
1 Business Services	FAQ	3		Publish to website	Market to Community	Editing from responses	Update from Election Results	Update from Gov Proposal	Continue Updates and Editing				
2 Business Services	E-Commerce	2	Research proper e-commerce vendor for integrated one-stop website purchasing of services and supplies by community and staff				Select vendor and build into website				Market website to staff and community		
3 Business Services	Business Dashboard	2.1	Escape Software Tied to AD	Validate existing data to Escape and create parallel system of personnel requisitions			Go live with Escape in personnel requisitions		Create prototype of Dashboard			Market website Dashboard	
4 Business Services	Landscape Remodel	2		Selection of Spring Remodel	Plans for Spring Area Created	Final Review	Selection of Summer Remodel	Plans for Summer Area Created	Final Review Spring Area Prep	Spring Area Planted		Summer Area Prepared	
5 Student Services	Security Restructure	2,3,4	Staff Training	Staff Training/Order Badges/Uniforms	Staff Training Proximity Control								
6 Student Services	504 Reform	1,3,5	Consult w/legal re: training		Develop Training								
7 Student Services	Counseling Reorganization	1,3,4,5			Counselor Meetings								
8 Human Resources	Negotiations	2, 3	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	Negotiation Meetings Begin		Ongoing		Board Report	Board & Assoc Approvals
9 Human Resources	Staff Evaluation	1, 2, 3, 4, 5	Certificated Staff Initial Training	Revisions and Updates	Board Workshop	Revisions and Updates	Revisions and Updates						
10 Human Resources	Rebench Study			Contact Vendors	Contact Vendors	Receive Bids	Receive Bids	Review Process					
11 Human Resources Learning	Staff Development Days	1, 3, 5	Staff PD Day 8/20	Create Training	Staff PD Day 10/9	Review survey results	Create Training	Staff PD Day 12/21					
12 Learning	Crown Preschool	1					Staff Selection	Marketing Begins	Student Registration			Staff Selection	
13 Learning	Formative Assessments	1			Web-based MAP launch/Fall testing	Fall testing			Winter testing window			Spring testing window	
14 Learning	Common Core	1			PD	PD	SBAC Training	PD	PD	PD	PD	Update Transition Plan	All grades CCSS
15 Learning	Digital Textbook	1, 2, 5	Year 2 Biology Year 1 Big History		Planning for CMS science		Board Report	Planning with Tech Dept				PD for Science Dept	
16 Learning	Big History Project	1, 5	iPad 24/7 Deployment			Board Report			Review & Plans Made for Fall			Fall Classes Announced	
17 Learning	One To One Initiative	1.1, 1.2, 1.3					Date Selected for 3-Day Training	Group of 30 Staff Formed		3-Day Training			
18 Learning Technology	Haiku	2		Training & Automation	Site Based Work Groups	Training & Plan Phase 2	Gradebook Pilot	Train Trainer PD, all sites	Plan 13-14 Rollout	Train Trainer PD, all sites	Train Trainer PD, all sites	Communication Prep for Families	
19 Technology	Automaticity of Services	2				MAP	Compass Learning	Compass Learning	Compass Learning, MAP connection	Follett, Registration	AR, AM, Registration	Destination Learning	Skills Tutor

updated 2/14/13

AGENDA – February 21, 2013

7.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

7.2 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

March 7, 2013: Regular Board Meeting

- Second Interim Budget
- Special Education Report
- Superintendent's Evaluation
- Approve Site Strategic Plans
- Approve District Strategic Plan
- Approve Student Services Strategic Plan
- Approve the 2013-14 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations

March 21, 2013: Board Workshop

- Common Core Standards

April 18, 2013: Board Workshop

- TBD

April 25, 2013: Regular Board Meeting

- Website Presentation
- Uniform Complaint Quarterly Report
- Local Board Policy Review

May 2, 2013: Board Workshop

- TBD

May 16, 2013: Regular Board Meeting

- Board Policy Update – First Reading
- Budget Update
- 100th Year Anniversary Committee Update
- BBMAC Third Quarter Financial Report
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools
- Report on the Progress of Staff Evaluation Tool

June 20, 2013: Regular Board Meeting

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Report on School Trips
- Board Policy Update – Approval
- 2013-2014 Budget Presentation
- Capital Facilities Plan (Green Sheet)

June 27, 2013: Regular Board Meeting

- Adopt Budget

August 22, 2013: Regular Board Meeting

- Data and Assessment Update
- NWEA MAP, STEAM
- Consolidated Application
- Human Resources Report
- Business Services Report
- Student Services Report

September 12, 2013: Regular Board Meeting

- BBMAC Fourth Quarter Financial Report
- Unaudited Actuals
- Williams Resolution of Sufficiency of Instructional Materials
- Resolution of Character Counts
- Assessment Report (STAR/Advanced Placement)
- CTE/Adult Ed; and CHS Graduation Rates
- Coronado Schools Foundation Report on Summer School
- Board Policy Update – First Reading

October 3, 2013: Board Workshop

- Staff Evaluation Update and Discussion of Next Steps

October 17, 2013: Regular Board Meeting

- Student Enrollment Report
- Coronado School of the Arts Report
- Uniform Complaint Quarterly Report
- Superintendent's Evaluation
- Board Policies – Approval
- Approve All Site Safety Plans

November 21, 2013: Regular Board Meeting

- Student Enrollment Report
- Coronado School of the Arts Report
- Uniform Complaint Quarterly Report
- Superintendent's Evaluation
- Board Policies – Approval
- Approve All Site Safety Plans

December 12, 2013: Organizational Meeting

- First Interim

December 19, 2013: Regular Board Meeting

- Islander Sports Foundation Update
- Technology Plan Presentation

January 2014: Regular Board Meeting TBD

- State of District Address
- Superintendent's Evaluation
- Independent Auditor's Report on Financial Statements
- Uniform Complaint Quarterly Report
- 2014-2015 Calendar Approval
- Approve District Strategic Plan
- Approve Student Services Strategic Plan
- Board Policy Update – First Reading

Financial Impact:

There is no impact to the general fund as a result of this report.